



PARKS AND RECREATION COMMISSION Ñ AGENDA

Wednesday, June 19, 2013 • 6:30pm • San Bruno City Hall, 567 El Camino Real, Room 115

WELCOME TO OUR COMMISSION MEETING. . .

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization.

In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us **48** hours prior to meeting (616-7180).

Please note: Commission policy allows a maximum of five (5) minutes for individual comments.

A. CALL TO ORDER / PLEDGE OF ALLEGIANCE:

B. ROLL CALL: Commissioners: Chair Palmer, Vice-Chair Nigel, Davis, Greenberg, Lara, Marshall, Pierce, Zamattia; Youth Commissioner Calonje

C. APPROVAL OF MINUTES: April 17, 2013 Meeting and May 15, 2013

D. UNFINISHED BUSINESS:

1. Update on Parks Tour Outstanding Issues

E. COMMUNICATIONS:

F. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)

G. NEW BUSINESS:

1. Cancellation of July Meeting – Oral Report
2. Gymnasium User Group Meeting
3. Nominations & Election of Chair & Vice Chair – Oral Report

H. REPORTS:

1. Staff
2. Commissioners

I. AGENDA BUILDING

J. ADJOURNMENT

**** POSTED PURSUANT TO LAW ****



CITY OF SAN BRUNO

COMMUNITY SERVICES DEPARTMENT
Facilities / Library / Parks / Recreation / Seniors
Providing Quality Programs, Places & Services

To: Parks & Recreation Commissioners

From: Danielle Brewer, Recreation Services Manager

Date: June 19, 2013

RE: Update on Parks Tour Outstanding Issues

Following the Park Tour in May, I met with Parks staff to fix the minor issues the Commission saw in the various parks that were visited.

Lomita Park

- Small climbing wall has been temporarily repaired and a new wall is on order and will be installed as soon as it arrives.
- Park Sign has been repainted
- The "No Alcohol" sign has been replaced
- Broken tree branches have been removed

Herman Tot Lot

- Graffiti on trash can has been removed
- Missing Guard Rail: Staff has inspected the step area in question and determined the step is not high enough to warrant a guard rail. Staff has filled in the ground cover with additional wood chips, but the "drop zone" from the stair to the ground is not more than 18 inches, and therefore no guard rail is needed.

Catalpa Tot Lot

- Staff has filled in the cyclone fencing with the surplus of fence slats from the swimming pool.
- Staff is looking into drought resistant plant material for the park.

Crestmoor Field & Parkside Field

- At this time nothing has been done to address the concerns or desires at these two fields. Both fields are owned by outside jurisdictions and much coordination will be required to address the issues brought up by the user groups at the field. Staff will begin researching possibilities for the user group's interests.



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To: Parks & Recreation Commissioners

From: Danielle Brewer, Recreation Services Manager

Date: June 19, 2013

RE: Gymnasium User Group Meeting

Staff will schedule a meeting with the Gymnasium User Groups (St. Roberts and Highlands Christian School) in late July. With the resignation of their current Facility Representative, St. Roberts is in the process of recruiting a new Representative. Once that person is in place, staff will meet with the two schools to discuss the Gym Use for 2013-14 school year.